

Inscription Canyon Water Company

Board of Directors Meeting

July 16, 2024

9am – TRR member's lounge

DRAFT Minutes

In Attendance:

Giles Howard - Secretary and Treasurer

Mike Hubbard – VP operations

Cheryl Ibbotson – Business Office

Pat Carpenter - Operations

Mark Armstrong – Managing Director

Absent:

Randy Joly – President

Dan Cancelleri - Director

Mark Armstrong called the meeting to order at 9:04am. The board was able to confirm quorum.

Mark Armstrong asked if there were any questions or comments on the minutes of the board meeting held on June 10th. There were none so he made a motion to Ratify Minutes to BOD meeting held June 10th, 2024. The motion was seconded by Mike Hubbard and passed.

Finance Report

- YTD Revenue Performance and Variances

Mark Armstrong reviewed the June financial statements and pointed out that revenue was on plan and the only major variance was a significant repair bill from a main leak last month on Double Adobe Rd.

- Cash Position/trajectory

The current cash position is \$245K. This will start increasing now that the majority of the TRR well #5 expenses have been paid and the high revenue months (June-Sept) are here. The projection is that the balance will be approximately \$500K by the end of the year if there are no major repair issues.

There is still an issue getting bills of sale from Symmetry for phases completed since 2019. A follow up with Rusty Weatherby was planned.

Operations Report

Well #5 status report

Mike Hubbard apprised the board of the progress on TRR well #5.

- Costs vs estimates – tracking to be \$20K below estimates
- Project timeline -Estimate to complete with permitting and piping/electrical is October. This is 3 months later than planned due to delays with permitting.
- Projected costs to upsize equipment and increase the well capacity were produced by Drill tech as being approximately \$20K

New solar for WC tank instrumentation is complete and operational.

Pat Carpenter updated the board on some electrical issues at the ICR wellfield. An electrician has reviewed the issue and all chlorine has been moved to an outdoor cabinet to avoid corrosion.

The board reviewed a quote to re-configure the piping at the ICR well heads. This would allow a meter to be inserted such that water losses during well start up could be measured instead of estimated. The quote for approximately \$3K was approved. Pat Carpenter was given approval to commence the project via a motion from Mark Armstrong, seconded by Giles Howard.

Summer wellfield hydrology testing is now set for the ICR wellfield on July 23rd. The resulting report will be placed on ICWC.info.

Other Business:

Verizon Cell Tower Contract

- Resolution signatures were performed by all board members granting Mark Armstrong permission to execute the option/lease agreement for the cell tower land. The process will now move to the cell tower company and the Yavapai County approval process.

Miscellaneous

- Giles Howard requested information on the Symmetry development in TRR that is underway off of Double Adobe between golf holes 4 and 5. (phase 12). All information that the board has been able to find in public records states that the building permits for excavation and infrastructure installation were obtained with an “inadequate” water certification, but that a new sufficiency study has been filed with the ADWR. As of this date, no data has been requested from ICWC.

As there was no other business, Mark Armstrong made a motion to adjourn the meeting. The motion was seconded by Mike Hubbard and the meeting was adjourned at 9:36 am.