

DRAFT Minutes - ICWC Board of Directors Meeting

June 3rd, 2021

Present:

Randy Joly – Secretary

Giles Howard – Treasurer

Mike Hubbard – VP Operations

Dan Cancelleri – Director

Cheryl Ibbotson – Business Office (main session)

Pat Carpenter – A Quality Water (main session)

Mark Armstrong – President

Executive Session

An executive session was called to order at 9am by Mark Armstrong. A review was conducted by the board of a contract negotiated with A Quality Water for a new 5-year term. Giles Howard and Mark Armstrong detailed the changes from the 2016 previous agreement. Mike Hubbard had some questions regarding documentation which he planned to ask Pat Carpenter in general session, as well as some concern about the term of the contract. Giles Howard explained that either party could cancel the contract with 60 days written notice. Mark Armstrong made a motion to approve himself and Giles Howard executing the agreement. The motion was seconded by Randy Joly and passed.

The executive session was adjourned at 9:20am

The general session was called to order at 9:25am.

Mark Armstrong made a motion to ratify the minutes from the previous meeting held April 27th. The motion was seconded by Giles Howard and passed unanimously.

Financial Report

Giles Howard reviewed ytd performance to budget. The only major variance was caused by the substantial water main repair in TRR in April. The board discussed some possible changes in how repairs will be budgeted going forward versus contingency monies.

Cheryl Ibbotson confirmed that both ePayments and credit card capabilities were now live. Giles Howard stated that it would be appropriate to let members know their full range of payment options and how to use them. The board agreed to have Giles author an insert for the June billing for a paper or electronic payments update.

There were no significant delinquencies reported. Cash position remains strong.

Operations Report

Mark Armstrong had previously proposed a compromise with a member whose water meter box had been crushed by a construction vehicle, breaking the lines on both sides of the meter. He provided the board with the outcome of the discussions with the member and the costs for excavation and lost water. As a result of the discussions and investigation, Mark Armstrong agreed to split the cost with the member.

Pat Carpenter confirmed that all well operation in both systems were following normal patterns. The summer protocol for the TRR system has been in place since March, and the well levels are recovering during off time with no degradation. There have been a few occasions when TRR #3 has been called and its level has dropped to below planned levels. A-Quality will monitor that situation closely.

Dan Cancelleri suggested that some education on our water sources might be of use with members who have asked questions. Mark Armstrong stated that he and Randy Joly had discussions with our hydrologist last year and she said she would be willing to develop and deliver a presentation to our membership. Mark will follow up later this year.

Pat Carpenter confirmed that the new structure for ICR well #1 had been completed. He is in the process of disposing of the old structure.

Pat Carpenter confirmed the installation of a hydrant camera at the fire station at Hootnanny. There had been some evidence that water was being taken from that hydrant by those other than the fire department.

Rate Case Status

The Rate Case consultant has begun gathering the information for the rate case application. Cheryl Ibbotson has been authorized to release any information requested.

Engineering Review and System Documentation Status

Both Civil Tec and Water Works Engineering firms responded to our request for proposal for this work. Mike Hubbard and Dan Cancelleri will work with Pat Carpenter and the 2 firms and to generate a proposal and bid. It is anticipated that the work will commence in September if the costs are acceptable.

APS rebates for Variable Frequency drives for well pumps

Dan Cancelleri confirmed that he had successfully navigated the APS process and had a conference call scheduled for June 7th to register us for the rebates. Pat Carpenter confirmed that the new VFD's ordered had been installed on all pumps that didn't already have them. Pat Carpenter mentioned that the electrician that installed them discovered a few items that he wanted to go over with the operations

people, as he thought they might have contributed to the last motor failure. The board suggested a meeting on June 16th. Pat Carpenter will confirm.

Annual Meeting

Mark Armstrong will publish the Annual Meeting agenda next week.

The meeting will be held at Wing-space in Prescott. So far 7 of the 8 live attendee spots have been filled.

The meeting will also be broadcast online. URL and dial in information will be on the website next week.

Future Public Meetings

The board agreed that the Covid-19 recovery was sufficient that it could resume open public board meetings going forward. Cheryl Ibbotson provided several venues that some of her other customers have started to use. The board agreed that they would schedule meetings in both August and September that all members could attend in-person. The board also agreed that these meetings would have discussion time on the agenda for members questions or concerns.

Mark Armstrong made a motion to adjourn the meeting at 10:25am Randy Joly seconded the motion and it was passed.