

Agenda – Board of Director’s Meeting

Inscription Canyon Water Company – October 9th, 2020 at 9am.

1. Call to order
2. Election of officers
3. Inventory of filing and closing tasks
 - a. Assignments of responsibility
 - b. Confirmation of timelines
 - c. Identify Legal and accounting help needed
4. Alterations to financial accounting
 - a. Chart of accounts
 - b. Combination of books
 - c. Effective date
 - d. Legacy charge handling
 - e. Notice to vendors
5. Banking transfers
 - a. New Bank?/New Signature cards
 - b. Electronic set up
 - c. Lock box timing
6. Tax filing and Reporting
 - a. Timing of transfer of CCN’s vs year end
 - i. Will 2 tax filings be required
7. Socially distanced In-person Board meetings for both companies
 - a. By reservation with attendance cap
 - b. Annual vs Special meetings
 - c. Dates/Location and in what order
 - d. Notices/Agendas
8. ARC process
 - a. Go/no go criteria and time limit
 - b. Modification of legal docs
 - c. ICRWUA name change
 - i. Timing
 - ii. Payment/banking issues
9. Election notices
 - a. Potential candidates – nomination forms
10. Website/billing updates
 - a. URL Redirects
 - b. Billing name change notice to members and customers
 - i. Grace period for payment deposits
11. Website re-launch
 - a. Archiving
 - b. Current year reports?
 - c. Email addresses
12. Adjournment