

**Inscription Canyon Ranch
Architectural Review Committee Minutes
April 14, 2015**

Members Present: Eileen McGowan, Kim Utz, Ron Erps, & Jerry DeSantis

Members Absent: Hillary Peterson

Residents Attending: Stan Salzman

March Minutes: Approved as written

Special Mtg Minutes (Mar 21, 2015): Approved as written

Phone Calls: None

Mail: Bank statements

Budget: Performance Account: \$ 5,600.00
Plan Review Account: \$10,317.23

New Business:

Lot 11C: Lot owner advised that shed proposal was not compliant with CCRs. Lot owner also submitted a house exterior paint color sample which was reviewed and approved.

Lots 37: Lot owner request to build a fence behind the rear plane of the house was extended as the county made more changes. Permit approved on March 26.

Lot 58: Certificate of completion for house was granted. ARC reviewed property and \$2,000 bond was refunded.

Lot 29 & 170: Fencing was installed without ARC review and approval. Eileen will send letter to lot owners to request fence plans.

Lot 156: Attempts to meet with lot owner on 3-19 and 3-21 regarding a driveway lighting concern on Lot 155 failed. ARC attorney sent 1st class certified letter with receipt requested to Lot 156 owner. Status of the letter is unknown and ARC committee awaits feedback from attorney.

House Plan Retention: It was agreed that detailed house plans submitted for new construction would be maintained on file for 3 years after house completion. After that, the plot view would be retained and the balance of the plans shredded.

Meeting Procedures: Effective immediately, lot owner agenda issues must be submitted in writing or phone call to 800 number prior to ARC committee review. For non-scheduled agenda issues, the lot owner will be given 3 minutes to speak; but the ARC committee is not obligated to respond at that time.

Yearly Letter: It was agreed that previous yearly letter could be updated and sent.

Next Meeting: May 12, 2015 at 9:00 AM

Minutes Taken By: Jerry DeSantis